

Official Hooper-Sponsored Trips/Programs/Events & Unofficial Hooper Meet-Up Groups

For the purposes of safety, liability, and indemnity, it is important that the Wisconsin Hoopers create standards around what is considered an 'official' club-supported and club-sponsored trip and what constitutes an activity that is simply a group of Hoopers doing something together, but not in the name of Hoopers. Because Hoopers is a Wisconsin Union-sponsored collection of clubs and affiliated teams, activities done in the name of Wisconsin Hoopers carries an additional, expected standard of due diligence. Below are the particular standards, expectations, and specifics of each designation. Trips, events, and programs of clubs and associated teams must fall into one of the following two designations, without exception.

Official Hooper Sponsored Trips/Programs/Events

- Must be posted in the Hooper database and open to any and all qualified members of that particular club
- Must work with advisor to complete trip plan and post-trip report/debrief
- Must complete accident/incident report form if any incidents occurred (no matter how small)
- Must have designated, qualified leader(s)/instructor(s) for the type of trip/program/event being held
- May utilize club funds and university procurement methods in the planning and execution of the trip or program
- May use club-owned gear if properly checked out
- May reserve Union/University facilities for programs/events
- May utilize university resources (such as liability protection, CESO, Hooper Galley, UW Fleet). Individuals who elect to drive their own personal vehicles do so at their own risk and will not be protected by state insurance in the event of an accident.
- Receive on-call assistance from professional advising staff and other university staff
- Must adhere to all University, Union, and Hooper policies, rules, procedures, and standards.

Unofficial Hooper Meet-Up Groups

- May NOT be advertised formally as a Hooper activity (flyers, club social media, websites, etc.) or posted on the Hooper database
- May NOT utilize any club funds or university procurement methods in the planning and execution of the trip or program. Individuals are responsible for paying for themselves with personal funds
- May use club-owned gear if properly checked out
- May NOT reserve Union/University facilities for programs/events
- May NOT utilize university resources (such as liability protection, CESO, Hooper Galley, UW Fleet). Individuals driving others in their own personal vehicles do so at their own risk and will not be protected by state insurance in the event of an accident.
- Do NOT receive any on-call assistance from professional advising staff or other university staff
- May use provided 'club meet-up group listserv' to post the trip/program/event with the following language attached to each e-mail sent:
 - *This is an unofficial trip/program/event of the Hooper _____ Club. This is not a club-sponsored or club-supported trip and all participants are responsible for their own safety and results of their own decisions. All individuals participate voluntarily and agree to indemnify and release the Wisconsin Hoopers, the Wisconsin Union, The University of Wisconsin – Madison, the Board of Regents of the University of Wisconsin System, its officers, employees, agents, from and against any and all claims, demands, actions, or causes of action of any sort on account of damage to personal property, or personal injury, or death which may result from my participation in the above-listed activity (including travel to and from the various trip and program destinations).*